

# VARSHA BARAVKAR

## BUSINESS ANALYST

### CONTACT

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- /in/varsha-baravkar/

### SKILLS

- Business Analysis & Implementing Solution
- Requirements Gathering and Analysis
- Problem Analysis - Root Cause Analysis, SWOT Analysis
- Agile Scrum & Waterfall SDLC Models
- Stakeholder Management
- Communication Skills

### TOOLS

- Documentation: MS office suite, Google docs
- Modelling Tools: Pencil, Lucid Charts
- Project Management Tools: JIRA, Asana

### EDUCATION

- Bachelor of Engineering: Electronics and Telecommunications  
2015 - 2019  
Walchand Institute of Technology, Solapur

### WORK EXPERIENCE

#### Business Analyst

Cyblance Technologies Dec 2023 - Present

- Actively handle communication with clients to understand and gather requirements. Analyze business requirements and translate them into technical specifications.
- Created key project documents, including Scope Documents, BRD, FRD, and SRS.
- Collaborate with the Sales team to support client acquisition and onboarding, successfully onboarding over three clients.
- Manage projects with tools like JIRA and Asana, including creating and maintaining tasks.
- Assist in quality assurance and user acceptance testing (UAT) to ensure solutions meet business needs.

#### Technology Analyst

Infosys Ltd Oct 2022 - Jun 2023

- Contributed to the establishment of new payment methods for insurance claims for a leading healthcare company.
- Participated in Analysis of modules, development, unit testing, test and design documentation.
- Responsible for the requirement analysis of the gathered requirements, sorted the requirements, and created Agile user stories in JIRA.
- Participating in sprint planning, review, and retrospective meetings to provide feedback and help the team.

#### Senior Systems Engineer

Infosys Ltd Nov 2020 - Sep 2022

- Worked on module analysis, debugging, and documentation for different requirements.
- Handled change requests and maintenance for the Pricing application.
- Experience in creating and updating product backlog through backlog refinement sessions with the product owners. Proficient in using JIRA to manage tasks and projects.

#### Systems Engineer

Aug 2019 - Sep 2020

- Created XML files for existing Mainframe screens, created wireframes, and conducted functional testing to establish a foundation for UI design for a financial technology company.
- Successfully delivered XML files for over 15 Mainframe screens, meeting all project deadlines and ensuring seamless integration with UI design.
- Training on SQL, JCL and COBOL.